

MSBU Advisory Committee Meeting Minutes 11.01.2023

MEMBER 1	MEMBER 2	MEMBER 3	MEMBER 4	MEMBER 5
			Co-Chair	Chair
Gary Hartman	Andrea Smith- Blackwood	Kathy Gesslein	Bettylee Weekley	Scott Parrish

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- **COMMITTEE ROLL CALL**

- Call to Order @ 6:09pm
- All members present
- Pledge of Allegiance

- **ADOPT PREVIOUS MINUTES**

- Minutes of 13 September 2023
- Minutes of Workshop 11 Oct 2023
- A motion was made by Gary Hartman to accept the minutes of 13 Sept 2023 and 11 Oct 2023 as written. Seconded by Bettylee Weekly. Motion passed unanimously.

- **ADOPT AGENDA:**

- No motion was asked for or made to adopt the agenda, however, the committee moved right into the only agenda item listed.

- **NON-AGENDA AUDIENCE**

- No one signed in requesting to address the committee. The MSBU Coordinator did inform the committee that there was an individual, Mr. Edward Makas, who wanted to ask about road resurfacing. Since this was expected to take some time, the Chairman asked that this be addressed under Public Comments/Discussion.

- **AGENDA ITEMS**

- **Mowing RFQ** - The coordinator briefed that he would like to have a plan finalized so the BOCC could vote during the January 2024 meeting. Gary Hartman asked the coordinator if there was a file available that could be forwarded to him so he could write a resolution for presentation to the BOCC. The coordinator answered in the affirmative.

Kathy Gesslein asked if we were 100% sure that the mowing contract had to go out for bid. The coordinator replied that the committee had previously voted to put the mowing out for bid. The coordinator briefed that the scope of the mowing contract was changing, and the Statement of Work (SOW) would also be changing so that the Contractor would bill monthly for work accomplished, knowing weather can be an issue. There was much discussion on the trash pickup being priced separately from the mowing. The trash and mowing should be priced together. There will be no trash pickup during the months when there is no mowing. After much discussion, it was determined to change the mowing of Country Club Blvd from ending at Gap Blvd to ending at Velvet Dr so the median could be addressed. All mowing will be done with finish mowers versus bush hog.

- Gary Hartman made a motion to accept the roads identified in the 11 Oct 2023 workshop minutes with the exception of Country Club Blvd being changed to end at Velvet Dr. versus Gap Blvd. Seconded by Bettylee Weekley. Motion passed unanimously.
  
- **MSBU COORDINATOR UPDATES**
- **Entrance Signs** – Deltona is taking over this project. No MSBU expenditure.
- **Fountain** – Gary Hartman had presented that Deltona wanted the Fountain back but when the coordinator addressed this with Mr. Jason Lee, there seemed to be some reluctance. The coordinator plans to meet with Deltona again to find out the status. The coordinator stated that he had some flags and other items he wanted to turn over to Deltona.
- **Electronic Sign** – The coordinator briefed that he has a light assembly that he may need to have an electrician put in. The coordinator was going to look at what needs to be done and make a determination as to which way to proceed.
  
- **COUNTY ADMINISTRATOR**
- Administrator Not Available
- **PUBLIC COMMENTS/DISCUSSIONS**
- Mr. Edward Makas, 3606 Firwood Ave, asked the MSBU Committee to pave a little piece of the road. The coordinator explained the process of getting roads repaved i.e. bid process, mobilization costs, etc. It was explained that the county owns the roads and maybe he should address his concerns to the BOCC. There was much discussion on the process of repaving and the budget shortfalls.
  
- **ADJOURN**
- Next meeting set for 7 February 2024
- Motion to adjourn made by Gary Hartman, second by Kathy Gesslein. Motion carried. The meeting adjourned at 7:10pm.