

MSBU Advisory Committee Meeting Minutes 03.09.2022

MEMBER 1	MEMBER 2	MEMBER 3	MEMBER 4	MEMBER 5
Cherry Sherman	Andrea Smith- Blackwood	Kathy Gesslein	Gary Hartman (CHAIR)	Scott Parrish (VICE CHAIR)

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- **COMMITTEE ROLE CALL**

- Call to Order @ 6:10pm
- All members present
- Pledge of Allegiance

- **ADOPT PREVIOUS MINUTES**

- Minutes of 19 January 2022. Motion to adopt made by Kathy Gesslein seconded by Scott Parrish. Motion carried unanimously.

- **ADOPT AGENDA:**

- A motion to adopt the agenda was made by Kathy Gesslein seconded by Scott Parrish. Motion carried unanimously.

- **NON-AGENDA AUDIENCE**

- None

- **AGENDA ITEMS**

- **Mowing Contract Extension** – The coordinator briefed the committee on the need for approval to move forward with a 1-year renewal period. The coordinator also mentioned he had some confusion as to the exact start and end dates for the mowing contract due to some previous changes. The coordinator asked the committee to approve the renewal, however, it would only be enacted upon as long as it was in adherence with the county procurement policies. A motion was made by Kathy Gesslein to approve the renewal if it meets procurement policy. Seconded by Andrea Smith-Blackwood. Motion passed with a 4/1 vote with Scott Parrish dissenting.

- **5% increase in assessment for FY23 (\$33.50 to \$35.18)** IAW Ordinance 2021-16 and Resolution 2021-21 the MSBU Committee resolved to request an increase of the annual assessment for the purpose of road repair and other enhancements within the Sunny Hills community. A motion was made by Cherry Sherman to increase the assessment 5%, seconded by Scott Parrish. Motion carried unanimously.
  
- **Continued discussion on Shenandoah and Elkcam entrances:** There was much discussion on the desire to enhance the entrances at Shenandoah and Elkcam. The Voltaire entrance was also discussed however it was decided to address Voltaire separately. The coordinator briefed that a line item should be established to account for the project. Since there are currently no quotes or designs established the coordinator asked for a dollar amount guess for the project so it could be identified in the FY23 budget. After some discussion, it was decided that 20k should be plenty. A motion was made by Scott Parrish to establish a 20k line item for the entrance project, seconded by Cherry Sherman. Motion carried unanimously.
  
- **Continued discussion on fountain refurbishment:** It was previously mentioned that fountain could be addressed as a self-help volunteer project if there was interest within the community. If there is no interest then the committee will be required to contract out the work needed. The coordinator is tasked with establishing a date for the project and posting on the electronic sign. At present time there is no need for a vote.
  
- **MSBU Committee reorganization in May:** The chair briefed of the need to reorganize the committee due to committee member renewals IAW the ordinance. Information only and no vote required.
  
- **MSBU COORDINATOR UPDATES**
- **Repaving Plan for 2021 (FY2022) Status:** The coordinator provided committee members with updated information. He expressed his dissatisfaction with the progress being made. He informed the committee that he had written a letter to the County Engineer and had spoken with commissioners. The bottom line is that the contract runs out at the end of March when penalties will be imposed if the project is not completed.
  
- **Budget item requests for FY23:** The coordinator asked the committee members for input for the special items for the FY23 budget. The process is to have requests in by March for inclusion in the next FY budget.

- **Sale of county property:** It was briefed that Deltona Corporation was buying 202 lots from the county. Deltona has expressed an interest in coming back into the community and beginning construction of new homes again.
  
- **Set next meeting date:** The next meeting was set for 11 May 2022, 6pm, at the Sunny Hills Community Center.
  
- **COUNTY ADMINISTRATOR**
  - Not Available
  
- **PUBLIC COMMENTS**
  - None
  
- **ADJOURN**
  - Motion to Adjourn made by Scott Parrish, seconded by Andrea Smith-Blackwood. Motion carried. Meeting adjourned at 7:11pm.