

Sale of County-Owned Property

The SALE OF COUNTY-OWNED REAL AND PERSONAL PROPERTY has been simplified and streamlined by the Washington County Board of County Commissioners.

*This process was written and executed in an Ordinance of Washington County, Florida;
Ordinance NO. 18-8*

Outlined below, you will find a brief synopsis of Washington County's process to be completed by potential buyers of County Owned Property.

Disclaimer:

*This is a brief synopsis of RECOMMENDATIONS, to aide in the purchasing process.
This is NOT a legally binding document.*

Washington County Board of County Commissioners urges all potential buyers to practice due diligence before making an offer or purchasing County Owned Property.

- 1) For a list of County Owned Properties, please visit the Washington County Board of County Commissioners Website at: www.washingtonfl.com.
- 2) To make an offer on County Owned Property please submit the Offer to Purchase County-Owned Property, form (also found on website) to jhawkins@washingtonfl.com.
- 3) Offer must be received thirty (30) days prior to the upcoming Washington County Board of County Commissioner's Meeting for processing. Otherwise, it will rollover to the following month's meeting.
- 4) You will be contacted and advised if offer will be taken before the Board of County Commissioners.
- 5) Your presence at the meeting, where offer will be presented, is not required.
- 6) Following the meeting you will be contacted and advised if offer was accepted.
- 7) If accepted, you may pick-up Quit Claim Deed five (5) business days following the board meeting and exchange funds in the form of cashier's check or money order at the Board of County Commissioners Office: 1331 South Blvd. Chipley, FL 32428.
- 8) After receiving Quit Claim Deed, you must take deed to Clerk's Office for recording at buyer's expense.