

MSBU Advisory Committee Meeting Minutes 09.15.2020

MEMBER 1	MEMBER 2	MEMBER 3	MEMBER 4	MEMBER 5
Cherry Sherman	Andrea Smith- Blackwood	Kathy Gesslein	Gary Hartman (CHAIR)	Scott Parrish (VICE CHAIR)

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- **COMMITTEE ROLE CALL**

- Call to Order @ 6:06pm
- MSBU1 excused
- MSBU2 absent

- **ADOPT PREVIOUS MINUTES**

- Minutes of 10 Aug 2020. Kathy Gesslein made a motion to postpone adoption to next meeting due to minutes being incomplete. Seconded by Scott Parrish. Motion carried by unanimous vote.

- **ADOPT AGENDA:**

- A motion was made by Scott Parrish to adopt the agenda as written. Motion was seconded by Kathy Gesslein. Motion carried by unanimous vote.

- **NON-AGENDA AUDIENCE**

- None

- **AGENDA ITEMS**

- **Appropriate Meeting Guidelines – Robert Rules of Order:** The MSBU Chairman provided a quick overview of the Ordinance and addressed Roberts Rule of Order as the guiding principle on the conduct of meetings. The Chairman also addressed the purpose of the MSBU Committee per the County Ordinance.
- **Invocation Discussion:** The Chairman voiced his opinion on the matter stating that the ordinance states the MSBU Committee votes for the appointment of the Chair and the Chair should have the right to conduct the meeting as he/she sees fit. Kathy Gesslein commented that she did not have a problem with the invocation. Scott Parrish asked a few questions on how we got to this point. The MSBU Coordinator cautioned the MSBU Committee that this issue should not be presented before the BOCC. Due to the absence of two MSBU Committee members as well as the community individual that had originally inquired about the invocation, this issue was tabled until the next

meeting. The motion to table was made by Scott Parrish and seconded by Kathy Gesslein. Motion carried by unanimous vote.

- **Public Comments:** This issue was raised by Kathy Gesslein asking if it were possible to add a section at the end of the meeting that would allow the public to voice their concerns or to raise issues for the community. There was confusion on the part of the MSBU Coordinator as to what the term "Non-Agenda Audience" truly meant. There were comments that per the state statute the Non-Agenda Audience is limited to speak to issues identified on the agenda. The Chairman stated that folks have many avenues to get their voice heard during the MSBU Committee meetings. They can contact the coordinator or any one of the committee members to request an item be added to the agenda. There was much discussion, also comments that other government entities (Bay County) had added a public comments section at the tail end of their meetings. The idea behind this is to get the community more active in the process. The coordinator read a statement from the 10 August 2020 minutes that referenced the chaos caused when a meeting does not follow its structured agenda. Scott Parrish advocated for the addition of a Public Comment section and Kathy Gesslien added that public comments would be limited to 3 minutes. It is hopeful this would provide the MSBU Committee with ideas on projects and such. Gary Hartman continued to say that the committee had to follow rules. He said that he would find out from a legal standpoint if we could have a Public Comments forum. A motion to table this was made by Scott Parrish and seconded by Kathy Gesslein., motion carried.
- **MSBU Coordinator Computer:** The coordinator provided the committee with email evidence that he had requested a quote from Inspire Technologies that he could present to the MSBU Committee for consideration and approval. The computer however was approved by the county and was purchased ahead of formal MSBU Committee approval. The coordinator even questioned the cost with Inspire Technologies. The coordinator is bringing this before the committee to get the purchase documented. Scott Parrish asked a question about the warranty process and was informed that Inspire Technologies will handle warranty work as part of the county contract. A motion was made by Kathy Gesslein to approve the purchase at a cost of \$1838.59, seconded by Scott Parrish. Motion carried.
- **MSBU COORDINATOR UPDATES**
- **Road Project Update** – The coordinator briefed that the first layer of leveling had been applied and there was concern as to the amount of material being used and the possible impact on the project. Scott Parrish asked if the roads will be lined. The Coordinator indicated that he thought the center line was addressed on a couple roads but would have to confirm this. Kathy Gesslein spoke of a section on Shenandoah that was damaged, and the coordinator said he would have it looked at.

- **Assessment Role Update** – The coordinator briefed that the role had been submitted and was certified utilizing the v5 version of the spreadsheet received from GSG. The total of the assessment was \$509,508.94. The coordinator also provided the committee members with an adjusted budget forecast for FY21. There was much discussion on the future county road projects and the adding of assessed lots.
- **Status of Light Repair at Entrance** – The lights that were reported inoperable to the MSBU Coordinator have been repaired. Item closed.
- **Fountain (Northside)** - The coordinator briefed that the Northside pump had burned out. It had tripped the breakers and when the breaker was reset it started to smoke. A new pump will be required. Coordinator will have information for the next meeting.
- **COUNTY ADMINISTRATOR**
  
- **ADJOURN**
- Next meeting scheduled for 13 Oct 2020 @ 6pm
- Motion to Adjourn made by Scott Parrish, Seconded by Kathy Gesslein; motion carried.
- Meeting Adjourned @ 7:09pm