



WASHINGTON COUNTY PUBLIC WORKS

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DRIVEWAY PERMIT REQUIREMENTS

PROPERTY OWNER: _____

DAYTIME PHONE NUMBER: _____

LOCATION ADDRESS: _____

THE ADDRESS MUST BE POSTED AND THE LOCATION OF THE DRIVEWAY MARKED WITH TWO STAKES OR FLAGS 30' APART AT THE EXACT SITE YOU WISH THE DRIVEWAY TO BE LOCATED.

DRIVING DIRECTIONS FROM THE NEAREST PAVED ROAD: _____

ROAD SURFACE IS PAVED: _____ UNPAVED: _____

ALL NEW RESIDENTIAL DRIVEWAY CONNECTIONS PROVIDING AN ACCESS ROUTE FROM PRIVATE PROPERTY ONTO OR OFF OF A COUNTY ROAD WILL REQUIRE THE PAYMENT OF A DRIVEWAY PERMIT FEE IN THE AMOUNT OF **\$25.00** (PAYABLE TO: WASHINGTON COUNTY PUBLIC WORKS). ALL NEW COMMERCIAL DRIVEWAY CONNECTIONS REQUIRE THE PAYMENT OF A PERMIT FEE IN THE AMOUNT OF \$100.00.

THE PROPERTY OWNER WILL PROVIDE THE CULVERT PIPE FOR ANY DRIVEWAY THAT REQUIRES A PIPE. **ALL CULVERTS MUST BE ASPHALT COATED METAL AND BE A MINIMUM OF 30' IN LENGTH.** THE DIAMETER OF THE CULVERT WILL BE DETERMINED BY THE COUNTY. **ALL DRIVEWAY CULVERTS INSTALLED ON PAVED ROADS WITHIN THE COUNTY ARE REQUIRED TO BE 30' IN LENGTH PLUS MITERED ENDS (THE SLOPE OF THE MITER IS TO BE 4:1).**

ALL DRIVEWAY INSTALLATIONS MUST MEET COUNTY STANDARDS (a copy of the standards is attached). THE PROPERTY OWNER MAY CHOOSE TO INSTALL THE CULVERT THEMSELVES. IF THE PROPERTY OWNER INSTALLS THE CULVERT ALL WORK MUST BE COMPLETED AND INSPECTED BY THE COUNTY AND THE REQUIRED PERMIT FEE PAID PRIOR TO THE ISSUANCE OF A DRIVEWAY PERMIT NUMBER. THE PUBLIC WORKS DEPARTMENT WILL INSTALL THE DRIVEWAY CULVERT AND COMPLETE ALL WORK REQUIRED FOR A FEE OF:

18" CULVERT	-	\$500.00
24" CULVERT	-	\$500.00
36" CULVERT	-	\$700.00
48" CULVERT	-	\$1,000.00
60" CULVERT	-	\$1,500.00

FOR DRIVEWAY CONNECTIONS REQUIRING A DOUBLE RUN (SIDE BY SIDE) OF CULVERT THE FOLLOWING CHARGES WILL APPLY:

18" CULVERT	-	\$1,000.00
24" CULVERT	-	\$1,000.00
36" CULVERT	-	\$1,400.00
48" CULVERT	-	\$2,000.00
60" CULVERT	-	\$3,000.00

ALL FEES MUST BE PAID IN FULL PRIOR TO THE INSTALLATION OF THE CULVERT BY THE PUBLIC WORKS DEPARTMENT.

YOU MAY APPLY FOR A DRIVEWAY PERMIT AT THE PUBLIC WORKS DEPARTMENT WHICH IS LOCATED AT 2215 MUD HILL ROAD, CHIPLEY, FL (TURN WEST ON MUD HILL ROAD FROM HWY 77 JUST SOUTH OF THE WAUSAU CITY LIMITS, GO APPROXIMATELY 3 MILES, OFFICE IS ON THE LEFT).

DRIVEWAY STANDARDS

ALL DRIVEWAY CONNECTIONS MUST BE A MINIMUM OF 30' WIDE. THIS PROVIDES THE PROPERTY OWNER WITH THE MAXIMUM DRIVING SURFACE.

ALL DRIVEWAY CULVERTS MUST BE ASPHALT COATED METAL. CULVERTS INSTALLED ON PAVED COUNTY ROADS ARE REQUIRED TO HAVE MITERED ENDS CUT AT A 4:1 SLOPE. THIS IS REQUIRED AS A SAFETY PRECAUTION.

CULVERTS INSTALLED ON **UNPAVED** COUNTY ROADS **MUST BE A MINIMUM OF 30' IN LENGTH AND FINISHED BY INSTALLING RIP RAP ON BOTH ENDS OF THE CULVERT.** RIP RAP BAGS MUST BE FILLED WITH A MIX OF PORTLAND CEMENT AND SAND, WITH THE BAGS STACKED AND STABILIZED WITH REBAR IN SUCH A MANNER AS TO PROVIDE STABILIZATION OF THE PIPE AND THE SIDES OF THE DITCH WHERE THE PIPE IS LOCATED. RIP RAP BAGS SHOULD BE PLACED UNDERNEATH THE BOTTOM OF THE PIPE CONTINUING UP ALONG EACH SIDE AND ACROSS THE TOP OF THE PIPE AND SHOULD BE LEVEL WITH THE FILL DIRT THAT HAS BEEN PLACED ON TOP OF THE CULVERT.

CULVERTS INSTALLED ON **PAVED** COUNTY ROADS **MUST BE A MINIMUM 30' IN LENGTH PLUS MITERED ENDS CUT AT A 4:1 SLOPE.** YOU MAY PURCHASE A 30' SECTION OF PIPE AND MITERED END SECTIONS WITH TWO BANDS IN ORDER TO ATTACH THE MITERED END SECTIONS TO THE MAIN PIPE, OR YOU MAY PURCHASE TWO 20' SECTIONS OF CULVERT WITH EACH PIPE BEING MITERED WITH A 4:1 SLOPE ON ONE END ALONG WITH A BAND TO CONNECT THE TWO SECTIONS. THE MITERED END SECTIONS MUST BE FINISHED BY FORMING AND POURING CONCRETE AT BOTH MITERED ENDS. **THE COUNTY WILL NOT INSTALL OR APPROVE THE INSTALLATION OF A 30' CULVERT THAT HAS BEEN MITERED ON EACH END.**

FOR CULVERT INSTALLATIONS THAT ARE BEING DONE BY THE PROPERTY OWNER, ALL PERMIT FEES MUST BE PAID AND ALL WORK COMPLETED AND INSPECTED PRIOR TO ISSUANCE OF A DRIVEWAY PERMIT NUMBER.

FOR CULVERT INSTALLATIONS DONE BY THE COUNTY, **THE PROPERTY OWNER IS RESPONSIBLE FOR PURCHASING THE CULVERT, ARRANGING FOR DELIVERY, AND WHERE MITERED ENDS ARE REQUIRED, TO HAVE THE CULVERT SECTIONS BANDED TOGETHER PRIOR TO THE ARRIVAL OF THE COUNTY CREW ON SITE TO DO THE INSTALLATION.** ALL PERMIT FEES MUST BE PAID AND ALL WORK COMPLETED PRIOR TO THE ISSUANCE OF THE DRIVEWAY PERMIT NUMBER.

DRIVEWAY PERMITS ARE CONSIDERED VOID IF NO ACTIVITY HAS STARTED WITHIN SIX (6) MONTHS OF THE DATE OF APPLICATION.

It shall be the policy of Washington County to accept ownership and maintenance responsibility once driveway pipes have been properly installed.

It shall be the policy of Washington County for all reinstallations of culvert driveway pipe to be treated as a new installation requiring a new permit.

It shall be the policy of Washington County to maintain the first fifty (50) feet of county driveways in order to protect and safeguard the county road where it connects to the driveway.